

Appendix B

Enforcement Action for the month May 1st to May 31st 2018

Vehicles inspected

Vehicle Checks						
Officers	Date	Time	Sanction	Completed by	Completed?	Officers notes
MM/CW/JA	09/05/2018	11:30	Non	MM/CW/JA	yes	non
MM/CW/JA	09/05/2018	11:40	Non	MM/CW/JA	yes	Non
MM/CW/JA	09/05/2018	11:55	Needs a hoover new car mat	MM/CW/JA	Yes	advised to give a hoover no need to see again
MM/JA	10/05/2018	11:10	7 days to represent	mm/JA	yes	Need a first aid kit - presented on 11/05/2018
MM/JA	10/05/2018	11:15	non	MM/CW/JA	yes	non
MM/CW	25/05/2018	12:30	rear hackney plate in rear window	MM/CW	Yes	provided vehicle within set date with plate attached to rear of vehicle

Premises Inspected

Officers	Premises details	Revisit needed?	Outcome of inspection
MM/CW/JA	Off Licence	no	no proof of age training, sent in post in post with letter
MM/CW/JA	Off Licence	no	no proof of age training, sent in post in post with letter
MM/CW/JA	Take Away	no	Low level obstruction re access to CCTV
MM/CW/JA	Take Away	referral	Possible Immigration issues
MM/CW/JA	Public House	referral	Referred to Fire Safety
MM/CW	Public House	referral	Referred to Fire Safety
MM/CW/JA	Off Licence	referral	Referral to Health and Safety Food/ warning letter served
MM/CW/JA	Off Licence	yes/ referral	Referral to Health and Safety Food/ warning letter served
MM/CW/JA	Off Licence	yes	No refusal log and no ability to operate the CCTV, did not know the whereabouts of the DPS
MM/CW/JA	Off Licence	no	Staff member described recent robbery, extensive CCTV
MM/CW/JA	Off Licence	Yes transfer of licence needed	Licence requires Transferring into new licence holders name.
MM/CW/JA	Off Licence	No	Excellent premises throughout, small defect to air con
MM/CW/JA	Off Licence	yes	Fires Safety issues and electrical concerns, email to Environmental Health and waring letter sent
MM/JA	Restaurant	yes	Suspension for non payment of annual fee served on Friday 25th May 2018
MM/CW/JA	Public House	yes.	unable to see training docs or CCTV
MM/CW/JA	Public House	No	No POA training Docs email sent with examples
MM/CW/JA	Public House	No	No POA Training Docs and No CCTV ? No condition but strongly recommend CCTV is required.